

LOS ANGELES POLICE COMMISSION

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EXECUTIVE DIRECTOR

MARK P. SMITH
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
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January 25, 2022

BPC #22-015

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles, Room 395
c/o City Clerk's Office

Dear Honorable Members:

RE: GRANT APPLICATION AND AWARD FOR THE FEDERAL 2021 PAUL COVERDELL
FORENSIC SCIENCE IMPROVEMENT PROGRAM - COMPETITIVE

At the regular meeting of the Board of Police Commissioners held Tuesday, January 25, 2022 the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

22-015
REVIEWED
RICHARD M. TEJANK
EXECUTIVE DIRECTOR
DATE 1/19/22
BC

January 11, 2022
1.14

RECEIVED

JAN 19 2022

POLICE COMMISSION

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE
FEDERAL 2021 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT
PROGRAM – COMPETITIVE

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police to retroactively APPLY for and ACCEPT the grant award for the 2021 Paul Coverdell Program in the amount of \$250,000 for the period of October 1, 2021, through September 30, 2023, from the United States Department of Justice, Office of Justice Programs;
 - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the grant award agreement, subject to the review of the City Attorney as to form and legality;
 - C. AUTHORIZE the Controller to set up a grant receivable and appropriate \$250,000 to an appropriation account to be determined within Fund No. 339, Department No. 70, for the receipt and disbursement of the 2021 Paul Coverdell Program grant funds;
 - D. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount of \$250,000 in accordance with the grant award agreement;
 - E. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts into Fund No. 339, Department No. 70;
 - F. AUTHORIZE the Controller to increase appropriations for the 2021 Paul Coverdell Program as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090, Civilian Overtime: \$60,000

G. INSTRUCT the City Clerk to place on Council Calendar on July 1, 2022, the following action relative to the 2021 Paul Coverdell Program:

- a) That the City Council, subject to the approval of the Mayor, authorize the Controller to transfer appropriation from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department, account number and amount as follow:

Department 70, Account No. 001090, Civilian Overtime: \$47,500

H. INSTRUCT the City Clerk to place on Council Calendar on July 1, 2023, the following action relative to the 2021 Paul Coverdell Program:

- b) That the City Council, subject to the approval of the Mayor, authorize the Controller to transfer appropriation from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department, account number and amount as follow:

Department 70, Account No. 001090, Civilian Overtime: \$9,500

I. AUTHORIZE the LAPD to prepare the Controller's instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

The United States Department of Justice, Office of Justice Programs has allocated \$250,000 of the 2021 Paul Coverdell Program grant funding to the LAPD. The goal of the program is to improve the quality, timeliness, and credibility of forensic science services. This grant will be used to fund equipment that will assist with the implementations of the LAPD FSD Improving Forensic Testing and Gun Violence Project. Funding will also be used to fund overtime for Criminalist, Firearms Examiners and Laboratory Technicians. The focus will be on opioids, over-the-counter medications, and other drug-impairing substances, and to reduce the firearms analysis backlog within the Forensic Science Division for the period of January 1 through December 31, 2020.

The Honorable Board of Police Commissioners

Page 3

1.14

If you have any questions, please contact Stella Larracas, Senior Management Analyst, Officer in Charge, Grants Section, Office of Constitutional Policing and Policy at (213) 486-0380.

Respectfully,



MICHEL R. MOORE
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**
Approved *January 25, 2022*
Secretary *Maria Silva*

Attachments

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Totals(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$60,000	\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117,000
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$133,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$133,000
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$193,000	\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$193,000	\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

No

✓ Award Letter

December 7, 2021

Dear Michel Moore,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by LOS ANGELES, CITY OF for an award under the funding opportunity entitled 2021 BJA FY 21 Paul Coverdell Forensic Science Improvement Grants Program- Competitive. The approved award amount is \$250,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

Congratulations, and we look forward to working with you.

Amy Solomon
Acting Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting

findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Programmatic Environmental Assessment (EA)

NEPA Letter

The Paul Coverdell Forensic Science Improvement Grants Program seeks to improve forensic science and medical examiner/coroner services, including services provided by laboratories operated by states and units of local government

The scope or location of the proposed project is such that it may not qualify for a categorical exclusion as contained in Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

As such, prior to initiation of the project, the grantee may need to complete an Environmental Assessment (EA) and/or an Environmental Impact Statement (EIS).

Additional information is needed to determine if any of the following activities will be conducted as a result of this award, whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories)

For more information about NEPA requirements, including which projects may qualify for categorical exclusions, and the preparation of an environmental review documents, please see

<https://bja.ojp.gov/national-environmental-policy-act-nepa-guidance>.

Questions about this determination may be directed to your grant manager or Environmental Coordinator for the Bureau of Justice Assistance.

NEPA Coordinator

First Name

Middle Name

Last Name

Orbin

Terry

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

LOS ANGELES, CITY OF

DUNS Number

037848012

Street 1

100 W 1ST ST RM 842

Street 2

—

City

LOS ANGELES

State/U.S. Territory

California

Zip/Postal Code

90012

Country

United States

County/Parish

—

Province

—

Award Details

Federal Award Date

12/7/21

Award Type

Initial

Award Number

15PBJA-21-GG-02878-COVE

Supplement Number

00

Federal Award Amount

\$250,000.00

Funding Instrument Type

Grant

Assistance Listing Number Assistance Listings Program Title

16.742

Statutory Authority

The Coverdell Program is authorized by Title I of the Omnibus Crime Control and Safe Streets Act of 1968, Part BB, codified at 34 U.S.C. §§ 10561-10566 (the Coverdell law).

I have read and understand the information presented in this section of the Federal Award Instrument.

▼ Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

2021 BJA FY 21 Paul Coverdell Forensic Science Improvement Grants Program- Competitive

Awarding Agency

OJP

Program Office

BJA

Application Number

GRANT13403893

Grant Manager Name	Phone Number	E-mail Address
Shelia Anderson	202-532-5550	Shelia.Anderson@ojp.usdoj.gov

Project Title

Los Angeles Police Department - Forensic Sciences Division: Improving Forensic Testing Associated with Gun Violence Project

Performance Period Start Date

10/01/2021

Performance Period End Date

09/30/2023

Budget Period Start Date

10/01/2021

Budget Period End Date

09/30/2023

Project Description

Improving Forensic Testing Associated with Gun Violence Project

The Los Angeles Police Department's (LAPD) Forensic Science Division (FSD) operates a full-service laboratory, accredited in the disciplines of Drug Chemistry, Toxicology, Biology, Trace Evidence, Firearms/Toolmarks, Questioned Documents, and Crime Scene. Between 2017-2019, the FSD's Firearm Analysis Unit (FAU) experienced a small increase (1%) in firearms received for National Integrated Ballistic Information Network (NIBIN) entry, a significant 30% increase in evidence uploaded into NIBIN, and a slight increase (2%) in field response hours. However, in 2020, firearms received for NIBIN jumped 12% and evidence uploaded into NIBIN increased a staggering 59% from 2019 levels. The increase in workload brought about by the increase in the number in violent crimes highlights the problems in FAU – consistent backlog occurrence, a limited number of staff shouldering the majority of the comparison casework, and the limited number of microscopes which are shared between staff performing casework and training.

Under the 2021 Paul Coverdell Forensic Science Improvement Grant Program, the LAPD is seeking \$250,000 to implement the *LAPD FSD Improving Forensic Testing Associated with Gun Violence Project*. The FAU intends to achieve three primary objectives: (1) sustain the number of requests for comparison-based analyses on casework and NIBIN tasks while increasing the amount of microscope time for trainees; (2) increase the number of staff trained to perform technical analyses; and (3) increase the number of instruments available to examiners and trainees. This project aims to avoid a firearms analysis backlog and improve the quality and timeliness of services by providing overtime and enhancing

I have read and understand the information presented in this section of the Federal Award Instrument.

✓ Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.

I have read and understand the information presented in this section of the Federal Award Instrument.

✓ Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.



Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2021 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2021 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2021 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include

performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.



Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.



Safe policing and law enforcement subrecipients

If this award is a discretionary award, the recipient agrees that it will not make any subawards to State, local, college, or university law enforcement agencies unless such agencies have been certified by an approved independent credentialing body or have started the certification process. To become certified, law enforcement agencies must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.



Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.



Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.



Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."



Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an

abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

11

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

12

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

14

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated – in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute – that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

15

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding

agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

16

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

17

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

18

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2021)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

20

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

21

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient—

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both—

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

22

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

23

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

24

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

25

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

26

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

27

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

28

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

29

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

30

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

31

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

32

Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

33

The recipient agrees that it will submit quarterly financial status reports (the SF 425 Federal Financial Report) to OJP in JustGrants, no later than the deadlines set out in the DOJ Financial Guide and the JustGrants guidance (typically 30 days after the end of each calendar quarter). Delinquent reports may lead to funds being frozen and other remedies.

34

The recipient shall submit semiannual performance reports. Performance reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://justgrants.usdoj.gov>

35

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

36

The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of

press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. <AWARD_NUMBER> awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

37

The recipient shall transmit to the BJA grant manager copies of all official award-related press releases at least ten (10) working days prior to public release. Advance notice permits time for coordination of release of information by BJA where appropriate and to respond to press or public inquiries.

38

Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

39

Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

40

Generally Accepted Laboratory Practices

The recipient shall ensure that any forensic laboratory, forensic laboratory system, medical examiner's office, or coroner's office that will receive any portion of the award uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriate certifying bodies.

External Investigations

The recipient shall ensure that requirements associated with 34 U.S.C. section 10562(4) (which relate to processes in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors) are satisfied with respect to any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the grant amount.

Accreditation

The recipient shall ensure that any forensic laboratory or forensic laboratory system (not including any medical examiner's office or coroner's office) that will receive any portion of the award either is accredited, or will use a portion of this award to prepare and apply for accreditation by not more than two years from the award date of this award.

Additionally, with respect to accreditation, the recipient shall ensure that for any subaward it makes under this award, it will require in

a legally-binding and enforceable writing, such as the subaward documentation (for example, subaward terms and conditions), that its subrecipient: 1) if accredited, must continue to demonstrate such accreditation as a condition of receiving or using the subaward funds; or, 2) if not accredited, must use the subaward funds to prepare and apply for accreditation.

The Coverdell statute (see 34 U.S.C. section 10562(2)) and the Paul Coverdell Forensic Science Improvement Grants Program solicitation state certain requirements and guidance associated with proper accreditation and regarding what BJA will consider to be acceptable documentation of accreditation. The recipient is to contact the BJA grant manager for clarification or guidance if it should have any question as to what constitutes proper accreditation for the purposes of the Coverdell program. Award funds may not be used under this award by a forensic laboratory or forensic laboratory system with accreditation (or by such laboratory to obtain accreditation) that BJA determines not to be consistent with the Coverdell law and the solicitation or to be otherwise deficient.

The recipient agrees to notify BJA promptly upon any change in the accreditation status of any forensic science laboratory or forensic laboratory system that receives funding under this award.

41

Use of Funds; No Research

Funds provided under this award shall be used only for the purposes and types of expenses set forth in the solicitation. Funds shall not be used for general law enforcement functions or non-forensic investigatory functions, and shall not be used for research or statistical projects or activities. Use of award funds for construction of new facilities is restricted by statute. Any questions concerning this provision should be directed to the BJA grant manager prior to incurring the expense or commencing the activity in question.

Performance Measures

To ensure compliance with the Government Performance and Results Act (Pub. L. No. 103-62) and the GPRA Modernization Act of 2010 (Pub. L. No. 111-352), program performance under this award is measured by the following: (1) percent reduction in the average number of days from the submission of a sample to a forensic science laboratory to the delivery of test results to a requesting office or agency (calculated by reporting the average number of days to process a sample at the beginning of the grant period versus the average number of days to process a sample at the end of the grant period); (2) percent reduction in the number of backlogged forensic cases (calculated by reporting the number of backlogged forensic cases at the beginning of the grant period versus the number of backlogged forensic cases at the end of grant period), if applicable to the award; and (3) the number of forensic science or medical examiner/coroner's office personnel who completed appropriate training or educational opportunities with these Coverdell funds, if applicable to the award. Recipients are required to collect and report data relevant to these measures.

42

The recipient understands and agrees that, throughout the award period, it must promptly notify BJA if it either starts or stops charging fees for forensic science or medical examiner services, or if it revises its method of allocating fees received for such services to program income. Notice must be provided in writing to the BJA grant manager for the award within ten (10) business days of implementation of the change.

43

The recipient agrees to submit a final report, at the end of this award, documenting all relevant project activities during the entire period of support under this award. This report will include the following: (1) a summary and assessment of the program carried out with this grant, which shall include a comparison of pre-grant and post-grant forensic science capabilities (and shall cite the specific improvements in quality and/or timeliness of forensic science or medical examiner/coroner's office services); (2) the average number of days between submission of a sample to a forensic science laboratory or forensic science laboratory system in that State operated by the State or by a unit of local government and the delivery of test results to the requesting office or agency; (3) an identification of the number and type of cases currently accepted by the forensic science laboratory or forensic science laboratory system; and (4) with respect to any unaccredited forensic science service provider receiving funds from this award for accreditation, full details on the progress of any such provider toward obtaining accreditation. The recipient is required to collect data necessary for this report. This report is due no later than 120 days following the close of the award period or the expiration of any extension periods. The report can be filed online through the Internet at: <https://justgrants.usdoj.gov>

44

The recipient acknowledges that, as stated in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program, BJA assumes that recipients (and subrecipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entity (or entities) identified in the grant application. The recipient shall submit the following information as part of its final report: (1) the number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results received during the 12-month period of the award; (2) information on the referrals of such allegations (e.g., the

government entity or entities to which referred, the date of referral); (3) the outcome of such referrals (if known as of the date of the report); and (4) if any such allegations were not referred, the reason(s) for the non-referral. Should the project period for this award be extended, the recipient shall submit the above information as to the first twelve months of the award as part of the first semi-annual progress report that comes due after the conclusion of the first twelve months of the project period, and shall submit the required information as to subsequent twelve-month periods every twelve months thereafter (as part of a semi-annual progress report) until the close of the award period, at which point the recipient shall submit the required information as to any period not covered by prior reports as part of its final report. The recipient understands and agrees that funds may be withheld (including funds under future awards), or other related requirements may be imposed, if the required information is not submitted on a timely basis.

45

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

46

Conditional Clearance

The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and an Award Condition Modification (ACM) has been issued to remove this award condition.

47

The recipient understands and agrees that gross income (revenues) from fees charged for forensic science or medical examiner services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied in the Department of Justice (DOJ) Grants Financial Guide, as it may be revised from time to time. The recipient further understands and agrees that both program income earned during the award period and expenditures of such program income must be reported on the quarterly and final Federal Financial Reports (SF 425) and are subject to audit.

The recipient understands and agrees that program income earned during the award period may be expended only for permissible uses of funds specifically identified in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program. The recipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the solicitation.

The recipient understands and agrees that program income that is earned during the final one hundred twenty (120) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred twenty-day (120-day) period following the end of the award period. The recipient further understands and agrees that any program income earned during the award period that is not obligated and expended within one hundred twenty (120) days of the end of the award period must be returned to OJP.

48

The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award. Environmental Assessment (EA): The activities the recipient has proposed to conduct under this award fall within the scope of a BJA Programmatic EA that complies with the National Environmental Policy Act (NEPA). These activities have been determined not to have a significant impact on the quality of the human environment.

Modifications: Throughout the term of this award, the recipient agrees that for any activity that is the subject of a completed EA, it will inform BJA of— (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

I have read and understand the information presented in this section of the Federal Award Instrument.

▼ Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Acting Assistant Attorney General	Amy Solomon	12/3/21 12:24 PM

Authorized Representative

Entity Acceptance

Title of Authorized Entity Official

Chief of Police

Signed Date And Time

PROGRAM NARRATIVE

Improving Forensic Testing Associated with Gun Violence Project

I. Introduction and Description of the Issue:

The Los Angeles Police Department (LAPD) is the nation's third largest police agency and serves the City of Los Angeles (City) with a population of approximately four million and covering 468 square miles. The LAPD's Forensic Science Division (FSD) operates a full-service laboratory, accredited in the disciplines of Drug Chemistry, Toxicology, Biology, Trace Evidence, Firearms/Toolmarks, Questioned Documents, and Crime Scene. The FSD provides high-quality forensic science services to the residents of the City and is managed by one Commanding Officer, one Laboratory Director, and four Assistant Laboratory Directors, who oversee eight discipline-specific units: Field Investigation, Firearm Analysis, Narcotics Analysis, Toxicology, Trace Analysis, Serology/DNA, Quality Assurance, and Questioned Documents. Each unit is staffed with a Supervising Criminalist(s) and technical staff to carry out the analysis of evidence associated with crimes.

City's Number of Part I Crime and Impact on FSD Operations: Between 2017 and 2019, LAPD made significant progress in reducing the fear and incidence of Crime in the City with a 6% reduction in Part I crimes, a 4.5% reduction in violent crimes, and 9% reduction in homicides and weapons arrests; however, aggravated assaults increased 1.5% and significant increases were seen in 2020 where aggravated assaults increased an additional 7%, homicides skyrocketed with a 36% increase over 2019, and weapons arrests returned to 2017 levels.

The increase in crimes and arrests directly affects the Firearm Analysis Unit's (FAU) workload. Between 2017-2019, the FAU experienced a small increase (1%) in firearms received

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for National Integrated Ballistic Information Network (NIBIN) entry, a significant 30% increase in evidence uploaded into NIBIN, and a slight increase (2%) in field response hours. However, in 2020, firearms received for NIBIN jumped 12% and evidence uploaded into NIBIN increased a staggering 59% from 2019 levels, challenging FAU to remain current with new requests and NIBIN entries.

The increase in workload brought about by the increase in the number in violent crimes highlights the problems in FAU – consistent backlog occurrence, a limited number of the FAU staff shouldering the majority of the comparison casework, and the limited number of microscopes which are shared between staff performing casework and training.

Under the 2021 Paul Coverdell Forensic Science Improvement Grant Program, LAPD is seeking \$250,000 to implement the ***LAPD FSD Improving Forensic Testing Associated with Gun Violence Project***. This project aims to prevent backlog and improve the quality and timeliness of firearms analysis by providing overtime and enhancing the equipment available to FAU personnel.

Preventing Backlog in the Firearm Analysis Unit The FSD's FAU performs examinations and comparisons of microscopic markings on fired bullets and cartridge cases, assesses functionality of firearms, does clothing examinations and serial number restorations, renders firearms safe, responds to crime scenes and conducts scientific field investigations of shooting scenes, enters evidence for image capture and search into the NIBIN database, and provides expert testimony.

The FAU workload is presented below in Tables 1 and 2.

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Table 1: FAU Casework Workload

Casework Requests	Jan-Apr 2021	2020	2019	2018
Total FAU Requests	263 (789 projected)	642	603	627
Microscopic Analysis	123 (369 projected)	312	259	287
Type & Caliber	32 (96 projected)	73	57	32
Casework Turnaround Time (TAT)	56 days*	120 days	219 days	120 days
Oldest Request Date	193 days	86 days	1,679 days	1,579 days

** The decades-old backlog in FAU was eliminated in August 2020 and FAU began to meet the laboratory's expected 90-day TAT. Longer TATs were reported in years prior when very old cases were finally completed. Grant funds are requested to ensure 90-day TATs are achieved with increasing workload in FAU.*

Table 2: FAU NIBIN Workload

NIBIN Requests	Jan-Apr 2021	2020	2019	2018
Total NIBIN Requests	3,232 (9,696 projected)	7,556	6,176	5,969
NIBIN - Firearms	2,793 (8,379 projected)	5,439	4,836	4,765
NIBIN - Evidence	439 (1,317 projected)	2,117	1,340	1,204
<u>NIBIN Cold Hits</u> Generated	415 (1,245 projected)	1,020	789	646
<u>NIBIN Cold Hits</u> Requested to be Confirmed by Microscopic Analysis	101 (303 projected)	234	179	214

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The FAU made significant progress eliminating the decades-old backlog of thousands of cases and, in August 2020, achieved near real-time status of completing analysis within 90 days of request date, the laboratory standard. Part of this success is negotiating less involved Type & Caliber analysis in lieu of a complete comparison analysis. Requests not completed within 90 days are considered “backlog” as the resources do not exist to complete the analysis.

The FAU’s turnaround goal for casework is 90-days; anything not completed within that timeframe is considered as “backlog”. Currently, the FAU has 176 violent crime requests awaiting complex analysis, with the oldest date over 4 months old. Of these, 81 requests are assigned and in progress, while 95 requests are unassigned. Of the 176 requests, 25 are over 90 days and considered “backlog” (22 assigned and 3 unassigned). The FAU has been tenuously managing the increasing workload and unable to consistently meet a 90-day turn-around for completion.

Requests for complex technical analyses have been increasing along with the NIBIN workload. Although the FAU negotiates Type & Caliber analysis in lieu of a complete comparison analysis, the demand for both types of requests is significantly increasing which requires additional trained staff to complete.

Moreover, starting in 2020, the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) established Minimum Required Operating Standards (MROS) for NIBIN which require a rapid 24-48 hour turn-around for NIBIN tasks, including processing and entering evidence. Staff are often redirected to assist with NIBIN tasks, which delays both casework and training activities.

Personnel in FAU. Between 2014 to 2015, the LAPD experienced a 24.9% increase in violent crimes and a 13.3% increase in gun violence incidents. Since then, the City authorized a 20%

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increase in FAU technical staff. Although the FAU is authorized for 42 positions, it currently has 33 filled positions. The vacancies are due to the City's response to the financial crisis brought upon by the COVID-19 pandemic; the City responded by encouraging retirements and suspending hiring.

Of the 33 positions- 4 Supervising Criminalists, 4 Criminalist III technical leads, 16 Criminalists II, 2 Firearm Examiners, 5 Police Officers, 1 Laboratory Technician, and 1 Administrative Clerk - 22 perform all technical analyses, including firearm examinations (collectively called FAU Examiners). Due to regular attrition, promotions, and a lengthy training program, only eight of the 22 examiners are fully trained and able to perform all comparison-based analyses while also serving as the instructors for the trainees. Of the eight, four serves as technical leads and perform limited casework, thus only four examiners perform most of the casework, including all microscopic comparison-based analyses. The other 14 examiners are in training to become fully-competent in the array of firearm-based analyses and can only do some technical analyses on the modules that they have completed.

The FAU has a three-year training plan for developing new criminalists into full firearm examiners. The training starts with competency in NIBIN tasks, field response, firearm examination, and ultimately culminates with three modules of comparison training: (1) Ammunition Component Analysis - Type and Caliber, (2) Ammunition Component Analysis - Ammunition Comparison (Cartridge/Cartridge Case), and (3) Ammunition Component Analysis - Ammunition Comparison (Fired Bullet/Fragment).

To reduce or prevent the backlog, FAU personnel work overtime to manage the caseload, respond to field calls, support an increasing NIBIN operations, and perform training activities. However, since City funds for overtime are unavailable, examiners are compensated with 1.5

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hours' time-off instead of cash for every overtime hour worked, which is counterproductive when trying to prevent a backlog.

Instrumentation. The FAU examiners use several critical instruments to perform their analyses. *Stereo microscopes* are used to determine basic class characteristics of fired bullets, bullet fragments and cartridge/shotshell cases, as well as observe trace evidence and determine evidentiary value of submitted items. *Comparison microscope* is used for the examination of fired bullets, bullet fragments and cartridge/shotshell cases. For a complete firearm analysis to examine all characteristics, the examiners use both instruments.

Stereo microscopes. The FAU has an inventory of 24 stereo microscopes that are assigned to analysts or in shared work spaces. This includes the four high-quality, well-equipped Leica stereo microscopes, which are dedicated to NIBIN operations, purchased with the assistance of the FY 2016 Paul Coverdell Forensic Science Improvement Grant Program (State). The other 20 stereo microscopes are antiquated, underperforming, and/or failing. Although ten stereoscopes have quality optics, they are over 20 years old, require external light sources, possess minimal options, and the failing manual controls due to wear and tear are difficult to fix. The other ten were purchased in 2009 with very limited funding for instrumentation. These scopes are of inferior quality for assessing microscopic marks; the image quality is insufficient to visualize necessary detail on evidence, requiring examiners to spend more time than if they are working with newer models. Additionally, the repair costs exceed the value of these budget-priced choices.

Comparison microscope. The comparison microscope allows the comparison of fired and unfired ammunition components (e.g., cartridge cases, shotshells, bullets, or live ammunition) in order to make determinations of common origin or the identification and

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elimination of a specific firearm in an incident. The 22 FAU examiners share ten comparison microscopes (including five that are over a decade old), a situation that is counter-productive for both casework and training goals. Although the FAU purchased one new comparison microscope funded by the FY 2019 Paul Coverdell Forensic Science Improvement Grant Program, additional comparison microscopes are still needed to improve the capacity to perform casework and training. Ensuring FAU analysts have sufficient comparison microscopes to access for both casework and training purposes is a critical component to increasing the number of staff members trained to perform comparison-based analyses. In the past four years, the FAU has made significant progress in reducing the backlog of cases requiring microscopic comparison but has also seen an increase in requests, primarily due to a **62% increase** in total items imaged into NIBIN and the subsequent links that must be confirmed for prosecution (Tables 1 and 2).

Although the City can maintain consumable supplies, including ammunition, the allocation to purchase and update all necessary instrumentation has been lacking. As a result, FAU examiners are working with instruments that are antiquated and limited in availability and functionality.

Proposal

Under the 2021 Paul Coverdell Forensic Science Improvement Grant Program, LAPD is seeking \$250,000 to implement the ***LAPD FSD Improving Forensic Testing Associated with Gun Violence Project***. This project aims to avoid a firearms analysis backlog and improve the quality and timeliness of services by providing overtime and enhancing the equipment available to FSD personnel for firearms analysis. The project activities will enhance and increase the capacity for firearms analysis in the City.

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II. Project Design and Implementation

LAPD FSD seeks to provide overtime and increase the number of instruments in FAU to avoid a backlog which directly support FAU's goals to improve the quality and timeliness of forensic testing through improved turn-around times for analyses and avoiding a backlog. These improvements will assist investigators to solve and prosecute violent crimes.

Increase Training and Instrumentation to Prevent Backlog in the Firearm Analysis Unit

With this grant program, FAU is seeking to achieve three primary objectives: (1) sustain the number of requests for comparison-based analyses on casework and NIBIN tasks while increasing the amount of microscope time for trainees; (2) increase the number of staff trained to perform technical analyses; and (3) increase the number of instruments available to examiners and trainees. The FSD is seeking to provide overtime in FAU for casework, NIBIN tasks, field response activities, and training activities. The FSD is also seeking to purchase 10 new stereoscopes and one new comparison microscope for FAU. The FSD will adhere to the City's competitive purchasing process for all new purchases. Any equipment purchased under this grant will be added to existing FSD service contracts for calibration and maintenance.

Personnel

The FSD is proposing to provide overtime hours for FAU personnel to work on casework analysis, NIBIN tasks, evidence collection and impact assessment during crime scene response; and training activities for both trainers and trainees. These additional work hours will improve the quality and timeliness of FAU services and mitigate the effects of compensating staff with additional time off in the upcoming fiscal year. The objectives are to sustain the number of requests for comparison-based analyses on casework and NIBIN tasks while increasing the

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amount of microscope time for trainees and the number of staff trained to perform technical analyses.

Instrumentation – Stereo Microscopes

The quality and functionality of the four 2016 grant-funded stereo microscopes have been proven through daily use in FAU. These stereo microscopes possess exclusive FusionOptics that provide high resolution and high depth of field in the same image, so more of the surface is in sharp focus at the same time, critical when assessing microscopic morphology. These stereo microscopes are also equipped with various features that make these models ideal for bench-level screening of ammunition components and FAU seeks to equip ten examiners with the same or similar model.

Instrumentation – Comparison Microscope

The FSD is seeking to purchase one Leeds, model LCF3, Firearms and Tool Marks Comparison Microscope. The microscope will be equipped with high-quality optics, a variety of magnifications between 6x-102x, a 60mm working distance, fluorescent and LED lighting options, a 36” ergonomic-shaped table top with object roll-off protection, motorized base and pedestal adjustments, ISO/IEC 17025:2005-accredited certificates for the magnifications, an LCD measuring scale, and a digital camera and computer workstation to capture digital images of comparison analysis. Once purchased, it will be promptly added to the existing service contract for the other comparison microscopes.

Once the new comparison microscope is added to the FAU’s inventory, the capacity to perform comparison-based analyses immediately increases by 10%. With 11 comparison microscopes, the FAU will have additional resources to perform casework while increasing the amount of microscope time allotted to staff for training purposes. This will reduce the amount of

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time required for staff to complete comparison-based training modules. The state-of-the-art comparison microscope will also reduce microscope set-up time and provide individual ergonomic comfort. An ergonomically-correct set-up with high-quality optics will also reduce fatigue and strain and permit the user to work more efficiently on an examination.

Approach to Reducing and/or Eliminating a Backlog and Increasing Capacity

The proposed ***LAPD FSD Improving Forensic Testing Associated with Gun Violence Project*** is an economical and efficient approach to avoid a backlog of firearms analysis. The FAU is proposing to expand its current inventory of familiar instruments, directly increasing testing throughput capacity without the additional expenses and time that comes with introducing a new type of equipment. The project does not rely on novel instrumentation, extensive method development, or lengthy training programs. Rather, the project's focus is on meeting the immediate need for increasing available instrumentation and providing overtime funds for staff. The benefits of successful implementation of this project are tangible and the positive impact to the community and our customers is significant.

Feasibility of the proposed project and awareness of pitfalls

The additional fully-trained forensic examiners will enhance the quality and timeliness of FAU services. However, FSD is aware that the benefits of this will drop should there be any personnel movements due to transfers, promotion, and/or attrition.

The overtime funds and addition of the instruments described in this proposal are essential to avoid a backlog of firearms analyses. If one of the older instruments in the inventory experiences a serious operational problem and is unusable for an extended period, this would affect the turnaround times of requested testing. FSD, however, has service contracts for all instruments and a competent laboratory staff to ensure all instruments are well-maintained and in

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proper working order. Given FSD's extensive experience maintaining similar instruments, coupled with an existing service contract, the risk of encountering a serious pitfall is minimal.

III. Capabilities and Competencies

Qualifications and Experience of Proposed Project Staff

The FSD is a full-service crime laboratory accredited by the American National Standards Institute - American Society for Quality (ANSI-ASQ) National Accreditation Board (ANAB) to the International Organization of Standardization - International Electrotechnical Commission's (ISO/IEC) 17025 standard. In March 2019, the FSD was assessed for re-accreditation by the ANAB under the same standard and successfully obtained, and sustained, re-accreditation through July 2023. The FAU is accredited to perform firearms analysis and serial number restoration and currently has a staff of 33 personnel.

The Project Manager, Allison Manfreda, has been a Criminalist with the LAPD's FSD for 16 years, with five years of experience in a supervisory position managing technical staff and various FSD projects, including grant management.

The Assistant Project Manager, Supervising Criminalist Jessica Moody, has been a Criminalist with the FAU for 12 years. She has extensive experience as a technical staff member and has spent the last six years as the lead NIBIN trainer. In that time, she has trained approximately 35 staff members on the NIBIN system as well as created and implemented trainings in all areas of firearms analysis. Ms. Moody is a court-qualified firearms expert and has direct experience working and training with the equipment discussed in this proposal. As the Supervising Criminalist of the Operations Detail in the FAU, she will be managing the ordering and installation of the equipment.

Ability of LAPD to Manage the Effort

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The LAPD is experienced in managing federal grants. It has been awarded and has successfully managed grants ranging from \$100,000 to \$16,000,000 from various local, state, and federal entities including FEMA and DOJ. The LAPD Grants Section consists of a Grants Manager and six Grants Analysts to oversee and report on over 30 active grants. A grants analyst will be assigned to the FY 2021 Paul Coverdell Forensic Science Improvement Grants Program to manage the administrative aspects of the grant including preparing and submitting financial and progress reports and ensuring that all grant expenditures are in compliance with both the City and DOJ's financial policies and guidelines.

The FSD has continuously demonstrated its ability to effectively implement federal grants with its DNA Capacity Enhancement and Backlog Reduction Program for the past twelve years and when it was awarded the Coverdell Competitive Grant in 2008, 2010, 2014, and 2019. The FY 2019 Paul Coverdell Forensic Science Improvement Grants Program award funded new instrumentation in the Toxicology Unit and FAU. The 2014 grant award funded FAU to validate and implement the NIBIN BULLETTRAX technology.

Relationship between the Project Staff and Scope of Proposed Work

Based on the qualifications and experience of the project staff, below is the list of responsibilities:

The Project Manager, Assistant Laboratory Director Allison Manfreda, will:

- Oversee and coordinate the project
- Manage and monitor overtime spending
- Provide progress reports to the Grant Program Administrator as required

The Assistant Project Manager for the FAU, Supervising Criminalist Jessica Moody, will:

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- Manage the purchase of the FAU equipment (one comparison microscope and 10 stereoscopes)
- Coordinate equipment installation and training of FAU staff
- Collect data to measure performance

The LAPD Grant Analyst assigned to the grant will be responsible for ensuring all financial and programmatic conditions are met, submitting all financial and progress reports, coordinating with BJA's program analyst and making any necessary grant adjustments.

IV. Impact and Plan for Collecting the Data Required for the Performance Measures

Improvement in Quality and Timeliness

With the implementation of this project, the FSD anticipates continued improvement in the quality and timeliness of services, and the prevention of backlog in FAU. Improvements in quality and timeliness of FAU services will be achieved by improving equipment inventory in FAU for more efficient work processes and training activities and providing cash overtime for FAU staff to complete casework, NIBIN, training, and field calls. Fully supporting FAU's training program will result in additional trained staff, ultimately completing more casework and providing further resources to prevent FAU backlog and improve turnaround times.

Sustainability of Project Activities

The enhanced capacity brought about by the increase of fully-trained staff will continue beyond the grant period through City funding and other sources. The increased capacity generated by the additional instrumentation will continue beyond the grant period. The FSD has service contracts for all instruments and a competent laboratory staff to ensure all instruments are well-maintained and in proper working order.

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Demonstrated Plan for Collection of the Performance Measure Data:

The FSD has reviewed the required performance measure data described in the solicitation. The FSD uses a Laboratory Information Management System (LIMS) to track laboratory activities, chain of custody, services performed, personnel, and other statistical information throughout the entire laboratory. LIMS data is stored on the LAPD's local area network, routinely checked for integrity, and backed up daily. LIMS reports will be used to collect data to support the performance measures delineated in the solicitation and indicated in Table 3.

Table 3: Objectives, Performance Measures, and Data Collection

Objective(s)	Performance Measure(s)	Data to be Provided
To increase the number of comparison microscopes and stereo microscopes available to staff for casework and training exercises	Number of usable comparison microscopes and stereo microscopes available for use in the FAU	1. Number of usable comparison microscopes and stereo microscopes available at the beginning of the grant period
To sustain the number of analyses performed on casework, NIBIN, and field calls, while increasing the amount of microscope time for trainees	Number of analyses performed on casework, NIBIN, and field calls	2. Number of usable comparison microscopes and stereo microscopes available at the end of the grant period 3. Number of analyses performed on casework, NIBIN, and field calls per month and year for a three-year block prior to the grant period
To increase the number of staff trained to perform technical analyses	Number of technical training modules completed by FAU trainees	4. Number of analyses performed on casework, NIBIN, and field calls per month and year at the end of the grant period 5. Number of technical training modules completed for a three-year block prior to the grant period 6. Number of technical training modules completed at the end of the grant period

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Other/Part I Crimes Data

Table 4: Total number of Part I Crimes and Part I Violent Crimes reported to the Federal Bureau of Investigation

Type	2017	2018	2019	2020	Average
Part I Crimes	131,758	130,857	123,923	112,561	124,775
Part I Violent Crimes	30,169	29,559	28,839	28,029	29,149

The grant program will support any case in the City of Los Angeles that involves firearms analysis or firearms staff response.

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GOALS, OBJECTIVES, ACTIVITIES AND DELIVERABLES

Improving Forensic Testing Associated with Gun Violence Project

Goal Statement: Prevent Backlog in the Firearm Analysis Unit and Improve the Quality and Timeliness of Services

Objective #1: Increase the number of comparison microscopes and stereo microscopes available to staff for casework and training

Activity	Timeline (FY Oct-Sept)
1. Purchase and install one comparison microscope and ten stereo microscopes	FY 21-22

Objective #2: Increase the number of completed requests for technical analysis, NIBIN tasks, and field calls while also increasing the amount of microscope time for trainees

Activity	Timeline (FY Oct-Sept)
1. Number of technical analyses, NIBIN tasks, and field calls completed will be sustained	FY 21-22
2. Number of technical analyses, NIBIN tasks, and field calls completed will increase	FY 22-23

Objective #3: Increase the number of staff trained to perform technical analyses

Activity	Timeline (FY Oct-Sept)
1. One FAU trainee will fully complete training and four other FAU trainees will complete 3 technical modules	FY 21-22
2. Two FAU trainees will fully complete training and three FAU trainees will complete 2 technical modules	FY 22-23

Improvement in Quality and Timeliness

With the implementation of this project, the FSD anticipates continued improvement in the quality and timeliness of services, and the prevention of backlog, in FAU. Improvements in

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quality and timeliness of FAU services will be achieved by improving equipment inventory in FAU for more efficient work processes and training activities and providing cash overtime for FAU staff to complete casework, NIBIN, training, and field calls. Fully supporting FAU's training program will result in additional trained staff, ultimately completing more casework and providing further resources to prevent FAU backlog and improve turnaround times.

Table 3: Objectives, Performance Measures, and Data Collection

Objective(s)	Performance Measure(s)	Data to be Provided
To increase the number of comparison microscopes and stereo microscopes available to staff for casework and training exercises	Number of usable comparison microscopes and stereo microscopes available for use in the FAU	1. Number of usable comparison microscopes and stereo microscopes available at the beginning of the grant period
To sustain the number of analyses performed on casework, NIBIN, and field calls, while increasing the amount of microscope time for trainees	Number of analyses performed on casework, NIBIN, and field calls	2. Number of usable comparison microscopes and stereo microscopes available at the end of the grant period 3. Number of analyses performed on casework, NIBIN, and field calls per month and year for a three-year block prior to the grant period
To increase the number of staff trained to perform technical analyses	Number of technical training modules completed by FAU trainees	4. Number of analyses performed on casework, NIBIN, and field calls per month and year at the end of the grant period 5. Number of technical training modules completed for a three-year block prior to the grant period 6. Number of technical training modules completed at the end of the grant period

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED

JAN 19 2022

POLICE COMMISSION

REVIEWED

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

DATE

December 15, 2021
1.14

TO: Chief of Police

FROM: Director, Office of Constitutional Policing and Policy

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE FEDERAL 2021 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANTS PROGRAM - COMPETITIVE

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval of the attached Grant Award for the 2021 Paul Coverdell Program. The Los Angeles Police Department (LAPD) is requesting authorization to accept the grant funding in the amount of \$250,000 from the United States Department of Justice, Office of Justice Programs for the period of October 1, 2021, through September 30, 2023.

Program funds have been allocated to purchase \$133,000 in equipment and \$117,000 toward overtime. The equipment includes microscopes, digital balances, and stereoscopes. The overtime will include funding for Criminalist, Firearms Examiners and Laboratory Technicians to eliminate current backlog, conduct training activities and to maintain a productive and steady workflow and improve the quality and timeliness of forensic services.

If you have any questions, please contact Management Analyst Monique Jones, Grants Section, Office of Constitutional Policing and Policy, at (213) 486-0380.



LIZABETH RHODES, Director
Office of Constitutional Policing and Policy

Attachments